

Section: **INSTRUCTIONAL PROGRAM**

Procedure Title: **Non-Curriculum-Related Student Groups**

A group of students who wish to conduct a meeting on school premises before or after school shall submit a request to the school principal at least five school-business days prior to the desired meeting date. The principal will grant or deny the request at least two school-business days prior to the scheduled date.

The application shall provide:

1. The name of each student who is making the request;
2. The name of the monitor of the proposed group (must be a school staff member);
3. A description of the proposed meeting along with its stated purpose;
4. The name(s) and affiliations of non-students (if any) who will be invited;
5. Statements that:
 - A. Students shall be voluntarily attending the meeting;
 - B. Any non-students shall not be directing, conducting, controlling or regularly attending future meetings and/or activities;
 - C. The monitor shall not participate.
6. The time and frequency of meetings for the proposed group.

Adopted: August 25, 1993

Revised: March 29, 2004

Revised: August, 2008